

## PAPER TO RDG BOARD

**Paper Title:** Minutes from last meeting

**Author:** Deborah Lewis

**Sponsor:** Paul Plummer

**Paper Date:** 11 February 2020

**Reference:** Paper 1a

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**11 FEBRUARY 2020**

**RDG OFFICES, 200 ALDERSGATE STREET, LONDON EC1A 4HD**

### ATTENDEE LIST

Attendees	Organisation
Chris Burchell	Arriva
Paul Plummer	RDG
Andrew Haines	Network Rail
Paul McMahon	Network Rail
Steve Montgomery	First Group
David Brown	Go-Ahead
Peter Strachan	Serco
Dominic Booth	Abellio
Richard George	DOHL
Yasumitsu Tanaka	Mitsui
Alistair Gordon	Keolis
Jac Starr	RDG
Ola Ogun	RDG
Deborah Lewis	RDG
Andy Bagnall	RDG
John Thomas	RDG
Leila Rahimzadeh (item 4)	RDG
Paul Bowden (item 5)	RDG

**Apologies:** Hans-Georg Werner (DB Cargo); Philip Hoare (Atkins); Mark Thurston (HS2); Jeremy Long (MTR); Robin Gisby (DOHL); Gary Long (Freightliner); Ernesto Sicilia (Trenitalia)

## MINUTES OF LAST MEETING

Item No.	Approval of record
1	<p>Chris Burchell (CB) welcomed everyone to the meeting and noted late apologies from Jeremy Long, Ernesto Sicilia, Gary Long and Robin Gisby.</p> <p>Aside from some changes to listed attendance, the minutes were accepted as a true and accurate record of the last meeting on 17 December 2019. All actions are closed.</p>

Item No.	RDG activity update		
2	<p><b>CEO Report</b></p> <p>PP raised the issue of misaligned performance incentives, following a noting paper and brief discussion at December's RDG Board, at which RDG Reform Board was mandated to progress the issue. A sub-group has been working to do that, but it has become clear that reaching a consensus will be challenging, such is the divergence of member views. The two key areas of sub-threshold delay and reactionary delay are being progressed through ORR's delay attribution review and Network Performance Board's (NPB) seven priority areas. Andrew Haines (AH) questioned whether the delay attribution review could adequately address the issue of sub-threshold delay.</p> <p>PP noted the positive HS2 announcement and importance of integrating the new line with the existing network. There were updates on other live issues including the George Bradshaw Address; coronavirus; Railcard fulfilment; and discussion with government on minimum service levels (MSLs). On the latter, Members will share comments with PP on a draft RDG letter to the Rail Minister.</p>		
2002.01	Board to share comments on draft MSL letter with PP	All	February

Item No.	Williams Response
	<p>There was discussion of planned and potential next steps after White Paper is published, now expected in March. Government briefings continue to indicate creation of a new rail body, with implications for RDG activities and staff, and for member governance. RDG will support DfT and staff in transition once</p>

3	<p>White Paper is published, but there will be a period of uncertainty. Members agreed on the need for continuity and leadership as changes are confirmed and implemented. Board will be updated on any emerging risks. PP will continue to discuss with Members what sort of trade association they need in a changed landscape, and appoint a dedicated resource to help scope options and support delivery of change programme.</p> <p>RDG's latest thinking around potential public responses and key areas to engage with government on, were discussed. Agreement that customer information and punctuality are the correct focus areas, but confidence is needed that they will demonstrate sufficient change.</p>		
2002.02	RDG to circulate slides on potential responses and engagement areas	Paul Plummer	12 February 2020
<b>Item No.</b>	<b>People Strategy</b>		
4	<p>Susie Homan and Leila Rahimzadeh provided an update on the industry-wide People Strategy being developed with HR Directors Group (HRDG). Board supported the principles proposed by the HRDG, but underlined the need for wider industry targets, a clear understanding of the key enablers to reaching them, and confidence that what is being proposed will deliver tangible progress. Members also supported suggestion of broadening the governance group to more widely than HRDs. RDG to put forward a proposal for the group and how it would be resourced to deliver.</p>		
2002.03	RDG to provide wider industry targets and clarity on how the diversity targets will be met.	Susie Homan	March Board
2002.04	RDG to put forward a proposal for the broadened governance group and how it would be resourced to deliver.	Susie Homan	March Board

<b>Item No.</b>	<b>Retail Review</b>		
5	<p>Jac Starr and Paul Bowden summarised the background to and scope of RDG's Retail Review which aims to take a comprehensive look at the retailing landscape and develop options for a future commercial framework. Detail was given on how the market has changed but regulation for third party retailers (TPRs), has not. Board welcomed the briefing, noting the review's importance as the industry prepares for change, and discussed key elements including TPR commission and licence costs in the context of what will best stimulate rail growth and investment. JS and PB will return to March Board, to seek Members' view on the review findings and next steps.</p>		

2002.05	RDG to circulate Retail Review presentation to Board	Paul Plummer	12 February 2020
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Item No.	RDG Budget & Business Plan
6	Board approved the 2020/21 Budget, including additional funding for NPB.

Item No.	Noting papers
7	There was discussion of PSVAR. The plan submitted to the Rail Minister by 31 March will be one that plots a pathway to compliance for planned disruption, making clear that it will take a period of time before full compliance is possible, and longer for unplanned disruption. John Thomas thanked Members for their colleagues' continued collaborative efforts in developing the plan.

END OF PAPER